

New Durham Public Library Trustees Draft Minutes

New Durham Public Library Trustees' Meeting
August 2, 2016 7:00pm
New Durham Public Library

Members Present:

Lee Newman, Richard Leonard, William Kendrick, Joan Martin

Others Present: Cathy Allyn, Library Director

Call to Order/Agenda Review:

Lee Newman, Trustee Chair, called the meeting to order at 7:05 p.m.

Public Input:

There was no input.

Approval of Minutes:

Motion made by Lee Newman to approved Minutes of June 7, 2016 as amended, seconded by William Kendrick, motion carried with one abstention.

Financial Report:

Report submitted by William Meyer, Treasurer. "Operating Account" balance is \$4921.50 and "Trustees Account" balance is \$8,621.46 period ending June 30, 2016.

Accounts are balanced and reconciled. Trustees signed the invoice register.

Motion made by Richard Leonard to accept Financial Report and seconded by William Kendrick. Motion carried with one abstention.

Director's Report and Informational Items:

Cathy Allyn reported that June-July 2016 e-books continue to surge upward. It's been a busy summer. DVD's are down as patrons are likely streaming video data at home. Total circulation is up compared to one year ago.

Boat Museum pass (5 year) was donated by Jerry Katz, a thank you note has been sent.

CPR training has been completed by Sheryl, Lisa, and Cathy, fees have been paid.

Locksmith has evaluated some security concerns and has made suggestions.

"Book-Bake-Plant" sale was successful with a good turnout and approximately \$1,200 net revenue.

Adult artists are being contacted to help "Paint-A-Pig" for the Alton Rotary contest on August 20, 2016

Mural and ceiling tile paintings have been completed for the very successful Summer Reading Program. Plan is to make this an annual program.

Thank you letter sent to volunteer Diane via Penny Meyer for all the work done on the Library flower garden.

"Room use Agreement" with arming information is now being used by users of Library Resource room.

New Durham Library will be partnering with Recreation Dept to include “Literacy” with sports programs.

Draft budget proposals are due to be submitted to TA by third week of September.

Next Trustee meeting will be September 13, 2016

Old Business:

HVAC system was installed June 28th and is functioning properly.

Discussion of “Oscar Foss” strategic planning outline will be postponed until September.

New security system is operating.

Other action:

Thank you gift for former long term Library Trustee discussed. Personalized gift of appreciation with name engraving was decided upon for cost of about \$45.00

New Business:

Starting with 2016 school year a Robotics Team will be organized for grades K thru 3.

Adjournment

Motion made by William Kendrick to adjourn at 8:10pm, seconded by Richard Leonard, motion carried.

Respectfully submitted,

Richard Leonard, Secretary